

Cheriton Parish Council
Annual Meeting
Wednesday 20th May 2020 at 7.00pm – On line

Cllrs: A Collett (Chairman), B Frampton, S Herdman, D Smith, N Scallan, D Pain, P Warwick and L Lochrie

You are hereby summoned to attend a meeting of Cheriton Parish Council on 20th May 2020 for the transaction of business set out below.

Clare Cholerton

Clare Cholerton, Clerk to the Council

14th May 2020

Agenda

1. **Election of Chairman of the Council & Declaration of Acceptance of Office**
2. **Election of Vice Chairman of the Council & Declaration of Acceptance of Office**
3. **Co option of a Parish Councillor**
4. **Chairman's Announcements**
5. **Apologies for absence**
6. **Disclosure of interests on agenda items**
7. **Requests for Dispensation**
8. **Approval of Minutes of Parish Council Meeting held on 6th May 2020 & Matters Arising**
9. **Meeting adjourned to hear public questions and comments:**
 - a. Planning Applications received: statements of intent from owners or agents and public comments
 - b. Other agenda items – public comments
- Meeting reconvened**
10. **County and District Councillor Reports**
11. **To appoint members to the following Committees, including appointment of Chairman:**
 - Finance & Policy Committee (2 members + Chairman)
 - Staffing Committee (2 members + Chairman)
12. **Appoint Parish Council leads for the following:**
 - a) Lengthsman (1 member)
 - b) Highways (1 member)
13. **To appoint representatives to outside bodies:**
 - a) South Downs National Park Authority (1 member)
 - b) Recreation Committee (1 member)
 - c) Parish Plan (3 members)
 - d) Conservation Volunteers (1 member)
 - e) Village Hall Committee (1 member)
14. **To appoint members to working parties (including members of the public):**
 - a) Play Area
 - b) Highways & Traffic
 - c) Matterley Estate
15. **Financial Items:**
 - a) Asset Register – Agree the Asset Register
 - b) Financial Risk Management – Review and agree the Financial Risk Management Schedule
 - c) Finance Committee will be holding a virtual meeting at which budgets and grant applications will be discussed.
16. **Planning Applications** – approve any responses to the following applications:
SDNP/20/01848/HOUS, Teal House Alresford Road Cheriton SO24 0PY. Proposed Veranda to rear of existing house
SDNP/20/01849/LIS, Teal House Alresford Road Cheriton SO24 0PY. Proposed Veranda to rear of existing house
Boomtown planning applications SDNP/19/06160/CND and 20/00560/FUL have been withdrawn by the applicants.
17. **Adopt updated Standing Orders including Terms of Reference for Committees and Code of Conduct**
18. **Adopt updated Financial Regulations**
19. **Adopt Terms of Reference for Working Parties**
20. **Lengthsman Scheme** – Monthly report
21. **Reports from Representatives on Outside Bodies** – To note any reports from the following:
 - Conservation Volunteers
 - Village Hall Committee
 - Recreation Committee
 - Parish Plan
 - SDNP
22. **Play Area Working Group:** Update on play and picnic area
23. **Installation of Defibrillator at Cheriton Crossroads** - Update
24. **CPC to accept maintenance of Footbridge on village green and accept WCC off to demolish said footbridge.**
25. **Should CPC continue maintaining the mini green patches rather than seek acquisition**
26. **Agenda items for the next meeting** – To consider any items to be added to the next meeting agenda
27. **Date of next Council meeting** – Tuesday 9th June 2020, 7.00pm, online unless otherwise informed.