

# Cheriton Parish Council

Minutes of Parish Council Meeting		
Date: 11 <sup>th</sup> May 2021	Meeting Time: 19.30	Meeting Location: Cheriton Village Hall
Chairman	Cllr A. Collett (Chairman)	
Clerk	Mrs C Cholerton	
Attendees	Cllr S. Herdman, Cllr N. Scallan, Cllr P. Warwick, Cllr D. Pain, Cllr B. Frampton, Cllr D. Cheetham, Cllr C Cheyney, Cllr B Frampton. No members of the Public were present.	
Election of Chair of Council		
21.000	To elect Cllr Andy Collett as Chair of Council.	
	Proposed: Cllr D Pain	Seconded: Cllr P Warwick
All in favour.		
Cllr Collett signed the Declaration of Acceptance of Office		
Election of Vice Chair of Council		
21.001	To elect Cllr Nicholas Scallan as Vice Chair of Council.	
	Proposed: Cllr P Warwick	Seconded: Cllr S Herdman
All in favour.		
Action	Cllr Scallan to sign the Declaration of Acceptance of Office	
Announcements, apologies, disclosures and dispensations		
21.002	Announcements	Welcome to Charlie Cheyney in his new role as Cllr Chair thanked all Cllrs for their hard work and dedication over the last year.
21.003	Apologies	Cllr R Humby (HCC) Cllr H Lumby (WCC). Cllr L Ruffell(WCC), Cllr N Scallan, Cllr D Cheetham.
21.004	Disclosures/ Declarations of Interest	None
21.005	Dispensations	No requests were received
Approval of Minutes of Meeting 13 <sup>th</sup> April 2021		
21.006	Approved. Matters arising to be picked up at the next meeting.	

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	Proposed: Cllr D Pain	Seconded: Cllr B Frampton.
For:	All	Against: None
<b>Meeting adjourned to hear public questions and comments</b>		
21.007	No comments	

Meeting reconvened.

## County and District Councillor Reports

21.008	WCC Report noted.	
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## To appoint members to the following Committees including appointment of Chairs

21.009	<b>Finance and Policy Committee.</b> Chair – Cllr Pain. Cllr Collett, Cllr Scallan & Cllr Cheetham	
	Proposed: Cllr Pain	Seconded: Cllr Herdman

All in favour.

21.010	<b>Staffing Sub Committee.</b> Chair – Cllr Herdman. Cllr Cheetham & Cllr Collett	
	Proposed: Cllr Warwick	Seconded: Cllr Frampton

All in favour.

21.011	<b>Planning Sub Committee.</b> Chair – Cllr Warwick. Cllr Herdman & Cllr Smith	
	Proposed: Cllr Smith	Seconded: Cllr Warwick

All in favour.

## To appoint Parish Council leads for the following

21.012	<b>Lengthsman</b> – Cllr B Frampton Highways – Cllr Warwick	
	Proposed: Cllr Collett	Seconded: Cllr Pain

All in favour.

## To appoint representatives to outside bodies:

21.013	<b>South Downs National Park Authority</b> – Cllr Pain <b>Recreation Committee</b> – Cllr Scallan <b>Parish Plan</b> – Cllr Frampton/ Cllr Warwick <b>Conservation Volunteers</b> – Cllr Frampton <b>Village Hall Committee</b> – Cllr Collett <b>Climate Change</b> – Cllr Cheetham	
	Proposed: Cllr Smith	Seconded: Cllr Pain

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All in favour.

## To appoint members to working parties (including members of the public)

21.014 **Litter picking and Dog fouling** – Cllr Cheetham and Cllr Cheyney  
**Highways and Traffic** – Cllr Herdman. Cllr Cheyney, D Batt, C Harrison, S Scott, R Scallan, L Line, R Curwen Bryant, S Bohill Smith, J Farrer, L Lochrie, S&D Cradduck, C Pullinger and P Raworth.  
**Matterley Estate** – Cllr Pain, M Hendry & G Tarbuck

Proposed: Cllr Herdman

Seconded: Cllr Frampton

All in favour.

## Financial Items

21.015 There were a small number of receipts and payments. To be reviewed at the next meeting

## Planning applications

21.016 None received in the period

## Adopt updated Standing Orders including Terms of Reference for Committees, Sub committees and Code of Conduct

21.017 Adopted.

Proposed: Cllr Collett

Seconded: Cllr Smith

All in favour.

Action Terms of Reference for Planning to be reviewed and brought to next Council Meeting Clerk/ Cllr Warwick

## Adopt updated Financial Regulations

21.018 Adopted

Proposed: Cllr Warwick

Seconded: Cllr Frampton

For:

All

Against:

None

## Adopt Terms of Reference for Working Parties

21.019 Adopted

Proposed: Cllr Smith

Seconded: Cllr Pain

For:

All

Against:

None

Action Terms of Reference for Litter picking and Dog Fouling to be reviewed and brought to next Council Meeting Clerk/ Cllr Cheetham

## Approve Meeting Dates for 2021/22

21.020 Approved. More dates can be added if deemed necessary.

Proposed: Cllr Warwick

Seconded: Cllr Herdman

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For:	All	Against:	None
<b>Lengthsman Scheme</b>			
21.021	Noted monies have now been received for this from Durley Council		
<b>Agenda items for next meeting</b>			
21.022	Litter Picking & Dog Fouling Working Party ToR Planning Sub Committee ToR How to deal with short notice periods given by Boomtown Planning Applications Discussion of Parish Plan v Parish Design		
<b>Matters of Report</b>			
21.023	Roadworks relating to the New Cheriton Crossroads to start in the first week of June.		
<b>Date of next Council Meeting</b>			
21.024	8 <sup>th</sup> June 2021, 7.30pm, in the Village Hall		

There being no further business the Chairman closed the meeting at 20.09pm.

Signed: .....  
Chairman

Date.....