

Cheriton Parish Council

Minutes of Parish Council Meeting		
Date: 20 th May 2020	Meeting Time: 19.00	Meeting Location: On line
Chairman	Cllr A. Collett (Chairman)	
Clerk	C Cholerton	
Attendees	Cllr S. Herdman, Cllr N. Scallan, Cllr P. Warwick, Cllr D. Pain. Cllr B. Frampton, Cllr L. Lochrie	
Election of Chairman of the Council & Declaration of Acceptance of Office		
20.000	Mr A Collett signed the Declaration of Acceptance	
	Proposed: Cllr N Scallan	Seconded: Cllr P Warwick
Election of Vice Chairman of the Council & Declaration of Acceptance of Office		
20.001	Mr Scallan agreed to be Vice Chair. Declaration of acceptance to be signed	
	Proposed: Cllr L Lochrie	Seconded: Cllr S Herdman
Co option of a Parish Councillor		
20.002	Application from one person received. Copy of application distributed to all Councillors with agenda. Applicant to be invited to the next meeting to discuss further.	
Action	Clerk to invite applicant to next Council Meeting	
Announcements, apologies, disclosures and dispensations		
20.003	Announcements	Chair announced that we may not get to all items today as this is a big agenda. Chair confirmed that the meeting is being recorded.
20.004	Apologies	Cllr D. Smith. Cllr L Ruffell (Winchester), Cllr R Humby (Winchester), Cllr H Lumby(Winchester)
20.005	Disclosures/ Declarations of Interest	None
20.006	Dispensations	No requests were received
Approval of Minutes of Meeting 8 th May 2020		
20.007	Approved	

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	Proposed: Cllr L Lochrie	Seconded: Cllr B Frampton
Matters arising from Minutes of Meeting 8th May 2020		
20.008	None	
Approval of Minutes of Meeting 10th March 2020		
20.009	Approved	
	Proposed: Cllr P Warwick	Seconded: Cllr B Frampton
Matters arising from Minutes of Meeting 10th March 2020		
20.010	<p>S106. Need detailed plans and suitable undertaking that CPC liability relates to the surface of the land and not responsibility for maintenance of any sewage works that may lie beneath.</p> <p>Confirmation that the decontamination works were carried out satisfactorily.</p>	
Action	<p>Clerk to check with Dutton Gregory to ensure the councils concerns above are addressed and resolved.</p> <p>Cllr Collett to speak to Lorraine Line.</p>	
Meeting adjourned to hear public questions and comments		
20.011	None	
County and District Councillors reports		
20.012	<p>May report distributed with agenda.</p> <p>Received. Noted no comments</p>	
Appoint members of the following committees, including appointment of Chairman		
20.013	<p>Finance and Policy Committee: Cllr D Pain - Chair, Cllr A Collett & Cllr N Scallan</p> <p>Staffing Sub Committee: Cllr S Herdman - Chair, Cllr A Collett + another</p> <p>Planning Sub Committee: Cllr P Warwick - Chair, Cllr S Herdman & Cllr D Smith</p>	
	Proposed: Cllr Herdman	Seconded: Cllr Warwick
	Staffing Committee: Cllr S Herdman - Chair, Cllr A Collett + another	
	Proposed: Cllr Frampton	Seconded: Cllr Warwick
	Planning: Cllr P Warwick - Chair, Cllr S Herdman & Cllr D Smith	
	Proposed: Cllr Collett	Seconded: Cllr Pain

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Appoint Parish Council leads for the following:	
20.014	Lenghtsman: Cllr B Frampton
	Proposed: Cllr S Herdman Seconded: Cllr N Scallan
	Highways: Cllr P Warwick
	Proposed: Cllr N Scallan Seconded: Cllr L Lochrie
Appoint representatives to outside bodies:	
20.015	Southdowns National Park Authority: Cllr D Pain
	Proposed: Cllr S Herdman Seconded: Cllr L Lochrie
	Recreation committee: Cllr N Scallan
	Proposed: Cllr A Collett Seconded: Cllr P Warwick
	Parish Plan: Cllr B Frampton, Cllr L Lochrie + possible third Cllr.
	Proposed: Cllr A Collett Seconded: Cllr S Herdman
	Conservation Volunteers: Cllr B Frampton
	Proposed: Cllr S Herdman Seconded: Cllr N Scallan
	Village Hall Committee: Cllr A Collett
	Proposed: Cllr P Warwick Seconded: Cllr L Lochrie
Appoint members to Working Parties (Including members of the public)	
20.016	Play area: Cllr N Scallan to lead with the propose of formally closed and a 'Friends of the play area' set up instead. Highways and Traffic: Cllr S Herdman and Cllr L Lochrie. Public: Dane Batt, Carolynne Harrison, Simon Scott, Rebecca Scallan, Lorraine Line, Ross Curwen Bryant Steve Bohill-Smith, Jayne Farrer
	Proposed: Cllr A Collett Seconded: Cllr P Warwick
	Matterly Estate: Cllr D Pain, Mr Martin Hendry and Mr Graham Tarbuck.
	Proposed: Cllr A Collett Seconded: Cllr S Herdman
Financial items	

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20.017	Asset register 2019/20 agreed.	
	Proposed: Cllr A Collett	Seconded: Cllr N Scallan
	Review and agree the Financial Risk Management Schedule. Accepted. Confirmation that the Finance Committee will be holding a virtual meeting on the 26 th May 2020 at 7pm at which budgets and grant applications will be discussed.	
	Proposed: Cllr A Collett	Seconded: Cllr P Warwick
Action	Clerk to put details of Finance Committee Meeting date and agenda on Website	
Planning Applications		
20.018		
SDNP/20/01848/HOUS & SDNP/20/01849/LIS	Teal House, Alresford Road, Cheriton, SO24 0PY	
Details	Proposed Veranda to rear of existing house.	
Comments	<ul style="list-style-type: none"> Accepted with no comment 	
SDNP/20/01928/PNTEL	Telecom Mast Longwood Owslebury Hampshire	
Details	Upgrade of Telecommunications mast	
Comments	<ul style="list-style-type: none"> Accepted with no comment 	
Resolution	Approve comments regarding all planning applications above	
	Proposed: Cllr P Warwick	Seconded: Cllr L Lochrie
Ongoing planning issues		
20.019	<p>Boomtown planning applications SDNP/19/06160/CND and 20/00560/FUL have been withdrawn by the applicants</p> <p>There is also further information on the new garage at North End Farm on the edge of North End Lane the plans for which we previously agreed. The lighting plan, details of boarding and roofing/ guttering all seem to be in order.</p>	
Adopt updated Standing Orders including Terms of Reference for Committees and Code of Conduct		
20.020	Approved.	
	Proposed: Cllr D Pain	Seconded: Cllr S Herdman

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Adopt updated Financial Regulations	
20.021	Approved.
	Proposed: Cllr A Collett Seconded: Cllr D Pain
Adopt Terms of Reference for Working Parties	
20.022	Approved, with caveat regarding play area Working Party to be wound up.
	Proposed: Cllr P Warwick Seconded: Cllr S Herdman
Lengthsman scheme	
20.023	Lengthsman cut the grass today for pathways.
Working Committee Reports	
20.024	<p>Conservation Starting on 31 May 2020. 12 pairs of waterproof gloves have been bought. To be reimbursed by CPC.</p> <p>Village Hall – Committee has not met since the start of Covid 19 Lockdown. Did get a £10,000 Covid 19 Grant from WCC</p> <p>Recreation Committee – Noted that the Electricity box still bound up with tape. Cllr Pain to speak to P Greenwood when he next sees him.</p> <p>Parish Plan – Lorraine L to be asked if there is a timescale for this</p> <p>SDNP – No comment</p>
Action	<p>Cllr Frampton to give Clerk invoice for gloves for reimbursement</p> <p>Cllr Pain to speak to P Greenwood regarding electricity box on Rec.</p>
Installation of Defibrillator at Cheriton Crossroads	
20.025	Cllr N Scallan to be CPC representative working with Mr S Murfitt on this.
Action	Cllr Scallan to present update for next meeting.
Agenda items for next meeting	
20.026	<p>Those items not discussed today to be further up the agenda for next time. Items 24 & 25 of the Agenda.</p> <p>Update on Defibrillator</p>

Date of next Council Meeting

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20.027	Tuesday 9 th June 2020, 7.00pm
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There being no further business the Chairman closed the meeting at 8.37 pm

Signed:
Chairman

Date.....