

Cheriton Parish Council

Minutes of Parish Council Meeting held at 7.30pm on Tuesday 10th December 2019 at Cheriton Village Hall

Present: Cllr A. Collett (Chairman), Cllr B Frampton, Cllr S. Herdman, Cllr L. Line, Cllr L Lochrie, Cllr D Pain, Cllr N Scallan, Cllr D. Smith

Also in attendance: Melanie Kite, Locum Clerk. Clare Cholerton, Secretary to the Meeting
Winchester City Councillors Cllr H. Lumby (part) and 1 member of the public.

19.149 Chairman's Announcements.

The Secretary announced that the meeting was being recorded.
Chair thanked Melanie Kite, the outgoing Clerk, for the work she has done for the council as Parish Clerk.

19.150 Apologies for Absence Cllr P. Warwick.

19.151 Disclosures of Interests

Cllr Line disclosed an interest in item 14 – S106 monies, living in Freemans Yard Lane. Planning Application SDNP/19/05353/HOUS – Cllr B Frampton as he lives in the same road. Planning Application SDNP/19/05688/HOUS - Cllr S Herdman as she lives in the same road.

19.152 Requests for Dispensation – No requests were received.

19.153 Minutes of Parish Council Meeting held on 12th November 2019

It was resolved to approve the minutes of the meeting of 12th November 2019. The Minutes were signed as a true and accurate record of the meeting.

Proposed: Cllr Smith, seconded Cllr D Pain. All in agreement

19.154 Matters Arising

Action on Cllr L to identify possible project ideas in respect of the Community Project and S137 budget lines.

Action: Clerk will put on next agenda.

19.155 Public Questions

Flood action group report by Mr. P Lawrence.

Groundwater Flooding Environmental Agency document to be sent to parish clerk/ Cllr D Pain for uploading onto parish website.

Requested of Parish:

Sand bags - Items of expenditure to be put on January agenda for approval of costs. PL would like to have a few extra as a contingency-

Action: Item on January agenda.

Planning Application SDNP/19/05688/HOUS

Owner put forward their case in support of the application. Cllr Line read out the draft response prepared by the Planning Working Group.

19.156 County and District Councillors Report.

Winchester City Council Report – Cllr Lumby's report had been previously circulated. It was noted that there were grants mentioned that would benefit the community.

19.157 Planning Applications: The responses at Appendix 1 were agreed and will be submitted by the Clerk.

SDNP/19/05386/CND - Variation of condition 3 on planning permission SDNP/16/00692/CND	Matterley Farm Alresford Road Ovington SO24 0HU.	To extend the time period within which only 2 motor cycle racing events can take place to between 29 February and 15 October in any calendar year) for 2020 only.
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Response approved. Proposed Cllr B Frampton, seconded Cllr L Lochrie, all agreed

SDNP/19/05070/HOUS	2 Hockley Cottages Petersfield Road Cheriton SO24 ONU	SINGLE AND TWO STOREY REAR EXTENSION
SDNP/19/05669/HOUS	Bybrook House Alresford Road Cheriton Alresford Hampshire SO24 0PX	To construct a first floor extension over the existing conservatory infilling the rear corner of the house.
SDNP/19/05666/HOUS	Bybrook House Alresford Road Cheriton Alresford Hampshire SO24 0PX	To construct a new store and screen wall to the side of the house.

Response approved. Proposed by Cllr Pain, seconded by Cllr Scallan all agreed.

SDNP/19/05353/HOUS	1 Markall Close Cheriton SO24 0QF	demolition of existing garage and erection of single storey extension
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Response approved. Proposed by Cllr Pain, seconded by Cllr Lochrie, 7 agreed, Cllr Frampton abstained

SDNP/19/05688/HOUS	4 Raebarn Close Cheriton Alresford Hampshire SO24 0QE.	Erection of new side and front extensions following demolition of garage, conservatory and outbuildings
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Response approved. Proposed by Cllr Pain, seconded by Cllr Frampton, 7 agreed, Cllr Herdman abstained

19.158 Update on any Existing Planning Matters.

None

8.45 pm Cllr Lumby arrived

19.159 Freemans Yard, S106 monies, Cllr Line

Report previously circulated. Cllr Line suggested that the public presentation/consultation to be held in February be used to allow local residents to put forward their ideas on how to spend the monies

(£20,951.82) however Councillors were not in favour of this idea. Further discussion took place with no agreed way forward.

Action: Item agenda for January Meeting to discuss further.

Freemans Yard: The residents are required to fund the costs of maintaining the Open Space Land once the Parish Council has been formally offered the land by the developer, and if it refuses, the land has subsequently been transferred to a Management Company. The Parish Council are requested to consider accepting title to the land so that they may transfer it, to a resident contracted controlled management company in which case the amount of the Open Space Maintenance Contribution recovered from the developer would be reduced by the amount of the PC's attendant legal costs.

Action: Clerk to invite a response from the residents of Freemans Yard Lane regarding this proposal.

19.160 **Financial Report to the 3rd December 2019**

The Clerk provided the bank balances as follows:

Current Account as at 30/11/2019 - £20,326

Play Area Account as at 30/11/2019 - £12,441

It was **RESOLVED** to approve the following payments made 6/11/19 – 03/12/2019.

Payee	Detail	Net	VAT	Total
GeoXphere	Parish on line subscription	45.00	7.50	52.50
M Kite	Salary October 2019	497.50		497.50
HMRC	Income tax/NI	32.86		32.86
Semrah Landscapes	Grass cutting service October 2019	234.00	39.00	273.00
Diocese of Winchester	Glebe rent	650.00		650.00
Sapling arboriculture	Deposit for tree inspection	69.18	11.53	80.71
Sapling arboriculture	Tree inspection	518.9	103.78	622.68
Cheriton Village hall	Grant	200.00		200.00
BT	Purchase of BT phone box	1.00		1.00
Total		2,248.44	161.81	2,410.25

19.161 **Final Budget and Precept 2020/21. Cllr D Pain**

Draft Budget circulated.

Previous Clerk was thanked for her work on the first draft of the budget and the advice she had given since. Figures discussed at length but eventually curtailed by lack of time. Cllr Line requested that The Minutes reflect her disagreement with the growth in reserves.

The Budget and Precept was approved. Proposed Cllr Pain, seconded Cllr Scallan For 5, Against 1, Abstained 1.

9.20 Cllr Lumby left the Meeting.

19.162 Internal Auditor

It was agreed to appoint Lightatouch as internal auditor for the financial year 2019/2020.
Proposed Cllr Pain, Seconded Cllr Scallan, unanimously agreed.

19.163 Willow Tree, Cllr Frampton.

Three companies had been invited to tender for the work. Only one quote received relating to the works to the tree.

It was agreed that Merritt be awarded the contract. Cost £525.00 + VAT

Action: Clerk to place order

19.164 Agenda items for next meeting

The Chair invited Councillors to suggest items for the Agenda via the Clerk.

19.165 Date of next Council Meeting – Tuesday 14th January 2020 at 7.30pm

EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

It was agreed to appoint Mrs Clare Cholerton as Cheriton Parish Clerk and RFO on the basis of the agreed Contract of Employment.

Proposed Cllr Line, Seconded Cllr Herdman. All agreed.

19.143 Matters of Report

Cllr Scallan expressed concern regarding the unsafe nature of the Electricity box at Rec Ground

Action: Clerk to alert Rec Committee so the box can be made safe as a matter of urgency. If the issue is not dealt with promptly then Clerk to write formally from Parish Council to Rec committee to ask what they are doing about this.

There being no further business the Chairman closed the meeting at 10:05pm

Signed:
Chairman

Date: